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ER 86-0747X

ROUTING AND TRANSMITTAL SLIP 26 FEBRUARY 1986

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. DIRECTOR OF FINANCE		
2.		
3.		
4.		
5.		

	Action		File		Note and Return
	Approval		For Clearance		Per Conversation
	As Requested		For Correction		Prepare Reply
	Circulate	XXX	For Your Information		See Me
	Comment		Investigate		Signature
	Coordination		Justify		

REMARKS

cc: D/OL) done 2/27/86

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
7D18 HQS	Phone No.

5041-102 OPTIONAL FORM 41 (Rev. 7-76) Prescribed by GSA FPMR (41 CFR) 101-11.206

* U.S.G.P.O.: 1983-421-529/320

60-2

Exec Sec

EXECUTIVE SECRETARIAT
ROUTING SLIP

TO:		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA	X			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OLL				
14	D/PAO				
15	D/PERS				
16	VC/NIC				
17	D/FINANCE		X		STAT
18					
19					
20					
21					
22					
	SUSPENSE		Date		

Remarks:

TO #6: For your action as appropriate. STAT

Executive Secretary
25 FEB 86 STAT
Date

3637 (10-81) STAT

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General Services Administration
Acquisition Policy
Washington, DC 20405

FEB 21 1985

Executive Registry
86-
0747X

CIVILIAN AGENCY ACQUISITION COUNCIL LETTER

TO: Heads of Civilian Agencies, other than NASA

SUBJECT: Imprest fund transaction limitation

The Civilian Agency Acquisition Council (CAAC) and the Defense Acquisition Regulatory Council (DARC) have approved a change to FAR 13.404(a) to raise the imprest fund transaction limitation to $500. This change is in accordance with Treasury Financial Manual Bulletin No. 85-13 dated June 28, 1985.

FAR 13.404(a) will be revised in an upcoming Federal Acquisition Circular (FAC) to read:

13.404 Conditions for Use.

Imprest funds may be used for small purchases when -

(a) The transaction does not exceed $500 or such other limits as have been approved by the agency head;

Pending issuance of this revision in a FAC, agencies are advised that they may utilize the $500 limitation under the existing FAR 13.404(a), which permits use of limitations other than that currently specified in the FAR as approved by the Department of the Treasury.

LAWRENCE J. RIZZI
Chairman
Civilian Agency Acquisition Council

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